

P.O. Box 650, 1211 Hawaii Avenue
Alamogordo, New Mexico 88311-0650
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NOTICE OF VACANCY

DATE OF NOTICE: October 17, 2008 **Vacancy # 42-035**

POSITION: CAFÉ After-School Program – Learning Facilitator

QUALIFICATIONS: Minimum – Para Educator’s license with at least one year experience
Certified teacher preferred.

POSITION AVAILABLE: October 2008

APPLICATION DEADLINE: POSITION IS OPEN UNTIL FILLED.- Will not close before Oct. 30 Interested applicants must apply and register with the NM Department of Labor, 901 Alaska Avenue, Alamogordo, (505) 437-9210. Qualified applicants will be selected for interview by the Department of Labor.

SALARY: Pay ranges from \$13.50 per hour to \$17.50 per hour in relation to education

TRANSFER PROCEDURE:

Employee transfers are allowed at the end of each semester. An employee may submit a Request for Transfer for a specific vacancy which occurs during the school year if the position provides for salary improvement or promotion. Transfers will be restricted at other times during the school year to preserve continuity of instructional programs and support services.

CONDITIONS OF EMPLOYMENT:

Be able to comply with the Immigration Reform and Control Act of 1986, and upon an offer of employment, complete an Employee’s Statement of Health and submit to a functional capacity evaluation at the District’s expense to determine ability to perform job-related functions and fitness for duty. Any offer of employment is contingent upon satisfactory completion of all background, criminal, and reference investigations.

The Alamogordo Public School District is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status, disability, handicap, or veteran status in employment or the provision of services. This includes, but is not limited to, admissions, educational services, financial aid, and employment. Inquiries concerning the application of Title VI and Title VII of the Civil Rights Act, Section 504 of PL 92-112, and the Age Discrimination Act may be referred to the Superintendent of the Alamogordo Public Schools. The Americans with Disabilities Act of 1990, as amended, prohibits discrimination on the basis of disability and protects qualified applicants and employees with disabilities from discrimination in hiring, promotion, discharge, pay, job training, fringe benefits, and other aspects of employment. The law also requires that covered entities provide qualified applicants and employees with disabilities with necessary, reasonable accommodations that do not impose undue hardship. It is the responsibility of the applicant or employee to inform the Director of Human Resources that an accommodation is needed.