MINUTES
Regular Board Meeting
Wednesday, October 17, 2018, 6:00 p.m.

Board Members present were:
President David W. Weaver
Vice-President Angela M. Cadwallader
Secretary Timothy C. Wolfe
Member Carol Tewelev
Member David Borunda
Holloman Ex-Officio Col Rashóne Tate
Student Ex-Officio Micaelah Cabazal

District staff members present:
Jerrett Perry, Acting Superintendent
Lisa Patterson, Executive Assistant
Doyle Syling, Chief of Staff
Colleen Tagle, Director of Human Resources
Justin Burks, Chief of Capital Outlay & Facilities
Brenda Dorsey, Director of Elementary Education
Michelle Perry, Director of Secondary Education
Carol Genest, Director of Business & Finance

Minutes were prepared by Lisa Patterson, Executive Assistant.

A. Introductions

1. Call to Order
   President Weaver called this meeting to order at 6:02 p.m.

2. Posting of Colors - By the Alamogordo High School Air Force Junior ROTC
   By the Alamogordo High School Air Force Junior ROTC

3. Pledge of Allegiance and Salute to the Flag of the State of New Mexico
   President Weaver led those assembled in the pledge of allegiance and salute to the NM state flag.

4. National Anthem - Performed by the Alamogordo High School Choir - Kasi Bryant, Choir Director
   Performed by the Alamogordo High School Choir – Kasi Bryant, Choir Director

5. Adoption of Agenda - ACTION
   Member Borunda made a motion to adopt the agenda. Member Tewelevt seconded and the motion passed unanimously.

6. Welcome and Introduction
   • Member Borunda reported on how well the AHS girls’ soccer team is doing.
   • Member Tewelevt attended the Ed Tech Community/Parent Forum and has been doing some research on ideas for Superintendent Search.
• Secretary Wolfe enjoyed a great meal provided by the boys and girls soccer teams and was pleased with the victory of the AHS Tiger Football homecoming game. Mr. Wolfe was also able to attend the boys’ soccer game against Mayfield.
• Vice-President Cadwallader was able to attend her son’s AHS Robotic Stem Team and also the AHS Powder Fluff Volleyball Game.
• President Weaver expressed his appreciation to all that were in attendance and involved during the past three work sessions concerning the Superintendent Search.

B. Approval of Minutes - ACTION

1. Consider approval of minutes for the September 17, 2018 Executive Session
2. Consider approval of minutes for the September 19, 2018 Regular Meeting
3. Consider approval of minutes for the September 26, 2018 Special Meeting
4. Consider approval of minutes for the October 1, 4, and 11, 2018 Work Sessions

Member Teweileit made a motion to approve the minutes. Secretary Wolfe seconded and the motion passed unanimously.

C. Presentations/Recognitions

1. Recognition of National Merit Scholar Semifinalists
   Presented by Shawna Denney - College Prep Academy
   Ms. Shawna Denney introduced and recognized the three National Merit Scholar Semifinalist students from AHS. There are 1.6 million students each year that enter the National Merit Scholarship Program. Of these, 50,000 students qualify to the semifinalists.

2. Presentation for appreciation to Bill Shuert with NMAAA for his support and donation to AHS - Presented by Michelle Perry, Director of Secondary Education
   Michelle Perry, Director of Secondary Education recognized and expressed her appreciation to Bill Shuert and NMAAA who have been sponsors of the Aviation Expo for the last 3 years. They also donated a Sunbird Airplane to APS.

3. Recognition of Class of 2018 Facility Managers' Master Certificate (Justin Burks, Bobby Lara, Guy Archuleta)
   Acting Superintendent Jerrett Perry introduced and recognized the recipients of the Class of 2018 Facility Managers’ Master Program. In order to graduate from the program, one must accomplish 32 credit hours of unit values. This program involves Custodial Operations, HVAC & Electrical, Environmental & Health, Maintenance Operations, Facilities Planning & Budgeting, Public Relations and Emergency Management of School Safety & Security.

D. Public Participation - first session for agenda items only
There was no public participation during the first session.

E. Reports

1. Superintendent's Report
   Acting Superintendent Jerrett Perry reported as follows:
   • Mr. Perry expressed how proud he is to be a part of the APS District and expressed his appreciation to all APS staff for the amazing work they do every day.
- We had a great ADCAB (Executive Council with Directors) meeting this morning (10.17.18). The importance of promoting a culture of success was strongly emphasized.
- Mr. Perry introduced the new Chief of Capital Outlay & Facilities for APS, Justin Burks, new Student Nutrition Coordinator for APS, Marianne Jackson, and APS’ new AHS Principal, Dr. Kenneth Moore.
- We were recently awarded with the Reads to Lead grant in the amount of $241,575
- The EdTech plan is up and running. We have had community and faculty forums and have been meeting with PSFA Consultants and E-Rate Consultants.
- Boys Town is another model we have going on
- PPE, TPE, Child Find are some of the great programs going on in APS
- We have been working on District policy.
- We are going in the right direction and have been able to identify some challenges in the District.

2. Departmental Reports
   a. Justin Burks, Chief of Capital Outlay & Facilities - Facilities Update
      Chief of Capital Outlay & Facilities, Justin Burks reported as follows.

      **Sunset Hills Update**
      - The contractor and architectural firm are performing well. The project is on schedule and within budget.
      - We have had a few changes in sequencing to the work.
      - We are also working on plans and schedules for relocating existing portable buildings, asbestos abatement in the existing Heights & Oregon buildings (before proceeding with demolition) and salvaging equipment in these existing buildings.
      - Mr. Burks discussed and reviewed the financial worksheet for Sunset Hills

      Mr. Burks also reported that PSCOC (Public School Capital Outlay Council) has awarded funding for security projects. Some of these projects include site fencing, site lighting, parking lighting, door replacements, vehicle gates, and radios for CMS and HMS.

      **CMS Gym Update**
      - The gym is open. However, a section of it is still barricaded off. Work should be completed by the end of the month.

      **AHS Security Project Update**
      - Scheduled to begin November 19th.
      - A couple of minor changes were made. The existing flooring in the current entrance of the high school will be replaced.
      - We are designing interior painting for AHS.
      - We are waiting on final design on the electrical upgrades to the Vocational Building.

      **Other Construction/Facility Project Updates**
      - The North School portable that was moved from MVMS is almost complete and ready for library use.
      - Roof repairs are being done at Sierra Elementary School
      - Quotes are being requested for a new Activity Bus. Our current buses are aging rapidly.
      - The MOU needed from the state to guarantee their participation in the Holloman Elementary project has not been received yet. However, an email was received
giving authorization to proceed with the RFP for design of the new Holloman Elementary School, renovations at Buena Vista and the demolition of Sacramento Elementary.

b. **Doyle Syling, Chief of Staff - Update on Drug Dogs and 2017-2018 Expulsion Overview**

Chief of Staff Doyle Syling provided an update to the Board on the Drug Dog Program. He has been in negotiation with the City of Alamogordo. A document has been prepared and sent to the City for their review. Mr. Syling hopes to have the program up and running very soon.

Mr. Syling also gave an overview of student expulsions. In 2015-2016 we had 8 expulsion hearings, in 2016-17 we had 10 and in 2017-2018 it increased to 44. Of these 44, 24 involved threats of violence. Mr. Syling explained the student hearing process. On serious offenses, students are commonly expelled for one year; however, they are given an opportunity to return under certain terms and conditions. These include meeting with mental health counselors, giving up rights to search and seizure, limited campus privileges, and/or medical release signed by parent allowing school to access private counseling sessions. Our Counseling Coordinator, Sandra Wilder, is always available at these hearings to meet with the parents and to assist with scheduling appointments for their care. A reintegration meeting is held to ensure students are ready to return to school before allowing them back into the educational environment. Students who are expelled get the opportunity to continue receiving educational services through our local counseling center.

c. **Brenda Dorsey, Director of Elementary Education - Fall 2018 Elementary Parent Teacher Conference Report**

Director Brenda Dorsey reported on the Fall 2018 Elementary Parent Teacher Conferences. There were 2,900 conferences held throughout the elementary schools and all were at 100%.

d. **Michelle Perry, Director of Secondary Education - Fall 2018 Secondary Parent Teacher Conference Report**

Director Michelle Perry reported on the Fall 2018 Secondary Parent Teacher Conferences. AdS achieved 100% attendance of conferences, MVMS achieved 99%, HMS and CMS achieved 97% and AHS achieved 91%. Director Perry briefly noted that spring conferences will include Next Step Plans and these plans will be digitized through a company called Major Clarity.

e. **Kristie Eamello, Federal Programs & Special Projects Coordinator – Student Support and Academic Enrichment - Title IV Grant Award & Plan**

Federal Programs & Special Projects Coordinator Kristie Eamello shared a power point presentation of the Title IV Program. The total award received for this grant was $121,211.02 and the purpose of this grant is to support well-rounded education, safe & healthy students and effective use of technology.

2. **Holloman Ex-Officio Member's Report - Col Rashone Tate**
Col. Rashone Tate spoke with the Board about looking into the possibility of providing an after school care program at some of our elementary schools and how this would be beneficial for working parents.

3. Student Ex-Officio Member's Report - Micaelah Cabazal
Micaelah Cabazal reported on their second student advisory meeting and how successful and fun homecoming week was. The overall improvement plan for AHS was also discussed during their meeting. Micaelah shared upcoming events for Chaparral Middle School, Mountain View Middle School, Holloman Middle School and Alamogordo High School.

F. Board Discussion - none

G. Consent Agenda - ACTION

1. Bids
   a. Award Recommendation for Invitation to Bid (ITB) 002-1819; Milk for Student Nutrition Services

2. Contracts
   a. Contract 002-1819-C with Dean Dairy Holdings LLC, dba Price's Creameries for Milk for Student Nutrition
   b. Contract 024-1819-C, Clearview Consulting Company for Coaching Continuum Professional Development of PPE (Principals Pursuing Excellence) and TPE (Teachers Pursuing Excellence)
   c. Amendment #001 to participating addendum between CenturyLink Communications LLC and Alamogordo Public Schools under the Statewide Purchasing Agreement 70-361-17-02013AC/AF for 150 Additional Mitel Licenses

3. Budget Adjustment Requests
   1) 046-000-1819-0035-M – Maintenance – 24106 IDEA-B
   2) 046-000-1819-0036-M – Maintenance – 24106 IDEA-B
   3) 046-000-1819-0037-M – Maintenance – 27166 K-3 Plus
   4) 046-000-1819-0038-M – Maintenance – 27198 K-3 Plus 4&5 Pilot
   5) 046-000-1819-0039-M – Maintenance – 24118 Fresh Fruit & Vegetables
   6) 046-000-1819-0040-IB – Initial Budget – 24189 Student Support & Academic Enrichment

4. Fundraisers - As submitted

5. Charitable Donations
   1) Boys and Girls Club of Otero County-Donation value $125-to AHS Choir
   2) Buena Vista PTO-Donation value $3,000-to Buena Vista Elementary
   3) Class of ‘78-Donation value $150-to AHS for Trees
   4) Lions Club-Donation value $240-to Yucca Elementary for school supplies
5) Si Senor-Donation value $20-to Oregon Elementary
6) Vision Ford, Lincoln, Hyundai-Donation value $200-to AHS ChemClub start-up
7) Wal-Mart Supercenter-Donation value $840-to Yucca Elementary for school supplies
8) White Sands Law-Donation value $50-AHS AP History Class

TOTAL $4625

6. Approval of Finance Matters
   a. Accounts Payable Check Listing for September
   b. Purchase Orders for September

Member Borunda made a motion to approve the Consent Agenda. Member Tewelet seconded and the motion passed unanimously.

H. Information to the Board

1. Financial Reports/Cash Summary Report
2. Operational Budget Summary

President Weaver stated that the Board reviewed all financial reports for the month of September 2018.

I. APS Board Policy Manual

1. First reading of Board Policies E-2450 Purchasing, D-2550 Bidding/Purchasing Procedures, and removal of Exhibit D-2381 Inventories

President Weaver announced first readings of Board Policy Policies D-2450 Purchasing, D-2550 Bidding/Purchasing Procedures, and removal of Exhibit D-2381 Inventories and stated the second readings and adoption will be considered at the next Regular meeting.

J. Other Items of Business

1. Consider approval to move forward with Request for Information (RFI) regarding the Superintendent Search Consultant – ACTION

Vice-President Cadwallader made a motion to approve moving forward with the Request for Information for the Superintendent Search Consultant. Member Borunda seconded and the motion passed unanimously.

Secretary Wolfe recommended the Board consider rewording the motion to read “approval to proceed moving forward with procuring a consultant.”

Vice-President Cadwallader and Member Borunda withdrew their motion to approve moving forward with the Request for Information for the Superintendent Search Consultant and made a motion to approve moving forward with securing a consultant for Superintendent Search. Member Borunda seconded and the motion passed unanimously.
2. **Consider adoption of a Resolution providing for an increase to the starting Teacher and Principal Salary – ACTION**

Acting Superintendent Jerrett Perry read the resolution to the Board. This resolution will be sent to the New Mexico School Boards Association in support of an increase in staff wages funded by the State of NM.

Member Teweleit made a motion to adopt the resolution providing for an increase to the starting teacher and principal salary. Vice-President Cadwallader seconded and the motion passed unanimously.

3. **Reconstitution of Board of Education – ACTION**

President Weaver opened the floor to nominations for *President of the Board* for the term October 18, 2018 through December 31, 2019.

Member Borunda nominated Tim Wolfe for Board President. Vice-President Cadwallader made a motion to appoint Tim Wolfe as Board President beginning October 18, 2018 through December 31, 2019. Member Teweleit seconded and the motion passed unanimously.

President Weaver asked the Recording Secretary to conduct a roll call vote.

- President Weaver – aye
- Vice-President Cadwallader – aye
- Secretary Wolfe – aye
- Member Borunda – aye
- Member Teweleit – aye

Acting Superintendent and the entire Board expressed their appreciation to President Weaver for his leadership and for all he has done for Alamogordo Public Schools.

President Weaver called for nominations for *Board Vice-President* for the term October 18, 2018, through December 31, 2019. Secretary Wolfe nominated Angela Cadwallader for Vice President. Member Borunda made a motion to appoint Angela Cadwallader as Board Vice-President beginning October 18, 2018 through December 31, 2019. Member Teweleit seconded and the motion passed unanimously.

President Weaver asked the Recording Secretary to conduct a roll call vote.

- President Weaver – aye
- Vice-President Cadwallader – aye
- Secretary Wolfe – aye
- Member Borunda – aye
- Member Teweleit - aye

President Weaver called for nominations for *Board Secretary* for the term October 18, 2018, through December 31, 2019. Vice-President Cadwallader nominated Carol Teweleit for Board Secretary. Member Borunda made a motion to appoint Carol Teweleit as Board Secretary beginning October 18, 2018 through December 31, 2019. Secretary Wolfe seconded and the motion passed unanimously.
President Weaver asked the Recording Secretary to conduct a roll call vote.

President Weaver – aye
Vice-President Cadwallader – aye
Secretary Wolfe – aye
Member Borunda – aye
Member Teweleta – aye

K. Public Participation - second session for non-agenda items
Ms. Susan Varnier spoke of the many great things the District has done for her children and how successful they are because of the Alamogordo Public Schools. The teachers of APS are doing an outstanding job. Continue the trend of recognizing the great staff APS has.

Mr. Bill Hanna spoke about volunteer coordinators and how APS and current volunteers of APS could benefit from this.

L. Board Members' Advance Planning/Upcoming Events

October 18, 2018 - Straight A Express Celebration, HMS Gym, 1:00 p.m.
October 23, 2018 - NMSBA Region VII Meeting - Las Cruces
October 30, 2018 - Exit Audit, Superintendent's Office, 5:30 p.m.
November 12, 2018 - Observance of Veterans' Day Holiday (no school)
November 14, 2018 - Regular Board Meeting
November 19-23, 2018 - Fall Break/Thanksgiving
December 7-8, 2018 - NMSBA Annual Convention in Albuquerque
December 12, 2018 - Regular Board Meeting
December 21 - January 3, 2019 - Winter Break

M. Adjournment
This meeting adjourned at 7:57 p.m.