



ALAMOGORDO PUBLIC SCHOOLS BOARD OF EDUCATION

Administrative Complex – 1211 Hawaii Ave., Alamogordo, NM

MINUTES

Regular Board Meeting

Wednesday, June 19, 2019, 6:00 p.m.

Board Members present were: President Timothy C. Wolfe
Vice-President Angela M. Cadwallader
Secretary Carol Teweleit
Member David W. Weaver
Holloman Ex-Officio Col Rashone Tate

Member David Borunda was absent from this meeting.

District staff members present: Jerrett Perry, Superintendent
Lisa Patterson, Executive Assistant
Cara Malone, Deputy Superintendent of Teaching & Learning
Colleen Tagle, Deputy of Support & Human Resources
Doyle Syling, Chief of Staff
Justin Burks, Chief of Capital Outlay & Facilities
Kristie Eamello, Coordinator of Federal Prog/Spec Projects
Rebekah Runyan, K-12 Accounting

Minutes were prepared by Executive Assistant Lisa Patterson.

A. Introductions

1. Call to Order

President Wolfe called this meeting to order at 6:01 p.m.

2. Posting of Colors - By the Alamogordo High School Air Force Junior ROTC AHS AFJROTC was not in attendance.

3. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

President Wolfe led those assembled in the pledge of allegiance and salute to the NM state flag.

4. Adoption of Agenda - ACTION

Superintendent Jerrett Perry recommended these changes to the agenda.

Under G. Consent Agenda

- Pull item 2. i. - Contract for the Purchase of Real Property, located at 1537 South Florida Avenue, Alamogordo NM
- Pull item 2 q. - Benchmark Education Purchase Requisition 1906624, Early Rising Readers Collection - \$109,875.00

Member Weaver made a motion to adopt the agenda as amended. Secretary Teweleit seconded and the motion passed unanimously.

6. Welcome and Introduction

President Wolfe welcomed Deputy Superintendent Cara Malone to the Alamogordo Public Schools.

B. Approval of Minutes - ACTION

- 1. Consider approval of minutes for the May 15, 2019 Regular Board Meeting**
- 2. Consider approval of minutes for the May 23 and May 30, 2019 Special Board Meetings**
- 3. Consider approval of the May 30, 2019 Executive Session**

Vice-President Cadwallader made a motion to approve the minutes. Member Weaver seconded and the motion passed unanimously.

C. Presentations/Recognitions - none

There were no presentations or recognitions.

D. Public Participation - first session for agenda items only

There was no public participation during the first session.

E. Reports

1. Superintendent's Report

Superintendent Perry reported as follows:

- Professional development is occurring throughout the district this summer
- Announced and welcomed new APS staff:
 - C & I Director, Andrew Coleman
 - Sunset Hills Elementary School Principal, Jennifer Lockner
 - Holloman Middle School Principal, Dr. Joe Keith
 - North Elementary School Principal, Rey Gomez
- The theme this coming school year is predicated on our Galactic Journey, as we all know that Apollo 11 is celebrating its 50th year anniversary in July. We will capitalize on this and make it a year long event.
- August 5th is "Moonshot Monday", also known as the general staff assembly
- Lt Governor Howie Morales will be the guest speaker at the August 5 general assembly
- APS Leadership Academy is planned for July 15, 2019

2. Departmental Reports

a. Justin Burks, Chief of Capital Outlay & Facilities - Facilities Update

Chief of Capital Outlay & Facilities Justin Burks gave the board an update on the on-going construction and maintenance projects in the district.

Sunset Hills

Should have substantial completion on September 16, 2019.

Alamogordo High School

The fencing project is in full swing and expected to be complete by August 1, 2019.

Holloman Elementary

The programming package will be presented to PSFA on July 9, 2019. If approved, the process of schematic design will begin.

Chaparral Middle School

PSFA staff will be in the District on June 26 to review the pre-funding application and for a site tour.

i. Presentation - Marilyn Strube with Greer Stafford - Facilities Master Plan

Marilyn Strube with Greer Stafford gave the Board a presentation on the district's 5-year (2020-2024) Facilities Master Plan, highlighting the purpose, process, goals/objectives and APS background information. The Facilities Master Plan should be ready for board adoption in either December, 2019 or January, 2020.

b. Cara Malone, Deputy Superintendent - Teaching & Learning Department Updates

Deputy Superintendent Cara Malone gave the Board an update on the Teaching & Learning Department. In the short time that Ms. Malone has been in the district, great accomplishments have been made. The audit of the Special Education Program was held May 8th and 9th. Ms. Malone will present the results of the audit at the July Board Meeting. On June 6th, Mr. Sean Cain, Chief IDEA Officer for Lead Your School, was in the district training teachers. Mr. Cain is the author of the book titled Fundamental 5, which will provide the district's instructional framework for Pre K-12. Dr. Sherry Pentacost, a consultant for Heinemann is in the district this week (June 19 & 20) training Kg and 1st grade teachers in Guided Reading. The NM Pre-K program will be implemented this upcoming school year, which will be an expansion of our current Special Education Pre K program for 4 year olds and will be an all day program for 4 year olds and a continued half day for 3 year olds. The Public Education Department will be donating furniture to APS for the Pre-K program. Ms. Malone also gave an overview of professional development opportunities that will be held throughout the upcoming school year.

c. Kristie Eamello, Coordinator of Federal Programs/Special Projects - Update on Synergy Online Registration Portal

Coordinator Kristie Eamello gave the board an update on online registration. The registration team has been working very diligently and are about 98 to 99% complete. The online registration portal will open up July 25. Ms. Eamello spoke briefly about the DODEA Math

Grant that recently ended. The district was able to purchase Chromebooks for Holloman Middle and Elementary Schools with these funds. When initially received, it was almost a \$3,000,000 grant. Ms. Eamello was pleased to report that all but 22 cents of the grant was spent.

d. Colleen Tagle, Deputy of Support and Human Resources – Personnel, Transportation and Student Nutrition Updates

Deputy Colleen Tagle gave the Board a report on Personnel, Transportation and Student Nutrition. At this time last year the district was looking for 60 teachers, currently they are down to about 26. The software is also being updated and is going as well as to be expected. Ms. Tagle noted that A'viands staff have been on site and they have been doing a great job. The food truck is coming, the refrigerator truck, coffee bar, and smoothie bar should all be ready to go by the first day of school. Ms. Tagle stated that they have been interviewing transportation coordinators and have had some fantastic candidates. She also mentioned that 15 bus drivers have been hired. Ms. Tagle stated briefly that the contract for the purchase of real estate property was pulled from the agenda and that the district will be going with a different plan to house the buses.

e. Rebekah Runyan, K-12 Accounting - Overview of Finance Reports

Ms. Rebekah Runyan gave the Board an update on the Business Office and the improvement plan for the financial audit findings. They are working on the fiscal year ends and getting payroll paid out. An interim audit will occur next week, June 25-28 and auditors will be on site to start assessing the internal control portion of the audit.

3. Holloman Ex-Officio Member's Report - Col. Rashone Tate

Col Tate had no report this month. She did, however, mention how impressive this school year has been and is looking forward to the upcoming school year.

4. Student Ex-Officio Member's Report

No report. Term begins in August.

F. Board Discussion – none

There was no board discussion.

G. Consent Agenda – ACTION

1. Bids

a. Award Recommendation for Request for Proposal (RFP) #001-1920; Security/Burglar Alarm Monitoring and Maintenance Professional Service

b. Award Recommendation for Request for Proposal (RFP) #005-1920; Integrated Pest Management (IPM) Services

2. Contracts

a. Renewal of Contract 011-1718-C4 and the related Purchase Requisition between Zia Sign Language Interpreting and

- Alamogordo Public Schools**
- b. **Renewal of Contract 018-1718-C4 and the related Purchase Requisition between Executive Securities (District-Wide Fire Alarm Systems) and Alamogordo Public Schools**
 - c. **Renewal of Contract 027-1718-C4 and the related Purchase Requisition between Alamogordo Physical Therapy and Alamogordo Public Schools**
 - d. **Renewal of Contract 034-1718-C-03-3 and the related Purchase Requisition between Soliant Health, Inc. and Alamogordo Public Schools**
 - e. **Renewal of Contract 034-1718-C1-3 and the related Purchase Requisition between Advanced School Staffing and Alamogordo Public Schools**
 - f. **Renewal of Contract 005-1819-C2 and the related Purchase Requisition between Soliant Health, Inc. (Teachers and Trainers) and Alamogordo Public Schools**
 - g. **Contract 001-1920-C and the related Purchase Requisition between Executive Securities (Security/Burglar Alarm Monitoring) and Alamogordo Public Schools**
 - h. **Contract 005-1920 and the related Purchase Requisition between Continental Termite & Pest Control and Alamogordo Public Schools**
 - i. **Contract for the Purchase of Real Property, located at 1537 South Florida Avenue, Alamogordo NM (this item was pulled from the agenda)**
 - j. **Agreement SS1920-1 to include Addendum between Imagination Station, dba IStation and Alamogordo Public Schools and Purchase Requisition 2000111 – \$42,512.10**
 - k. **2019-2020 Purchase Requisitions over \$20K (Bond Fees, Utilities, etc.)**
 - l. **ZSpace Purchase Requisition 1906607, Augmented & Virtual Reality K-12 Education Computers and Applications for Academy Del Sol (CSI Grant) – \$61,528.35**
 - m. **Dell Purchase Requisition 1906568 - Student Chromebooks – \$119,695.68**
 - n. **Dell Purchase Requisition 1906616- Chromebooks for MVMS and CMS – \$199,709.64**
 - o. **A'viands LLC Purchase Requisition 2000232 - Meal Services for Alamogordo Public Schools, SY 2019-20 - \$1,000,000**
 - p. **Central Restaurant Products, Inc. Purchase Order 18196038-Milk, Coolers, Steam Table and Double Oven in CEP School Kitchens – \$24,403.31**
 - q. **Benchmark Education Purchase Requisition 1906624, Early Rising Readers Collection - \$109,875.00 (this item was pulled from the agenda)**

3. Budget Adjustment Requests

- 1) **046-000-1819-0136-D – Decrease – 11000 Operational**
- 2) **046-000-1819-0137-I – Increase – 11000 Operational**
- 3) **046-000-1819-0138-I – Increase – 11000 Operational**
- 4) **046-000-1819-0139-I – Increase – 24101 Title I**

- 5) 046-000-1819-0140-I – Increase – 24154 Title II
- 6) 046-000-1819-0141-I – Increase – 14000 Instructional Materials
- 7) 046-000-1819-0142-T– Transfer – 11000 Operational
- 8) 046-000-1819-0143-T– Transfer – 24190 Title I Comprehensive Support
- 9) 046-000-1819-0144-T– Transfer – 25153 Medicaid
- 10) 046-000-1819-0145-T-Transfer-25254 DODEA

4. Fundraisers
As submitted.

5. Charitable Donations

- 1) Bank '34-Donation Value \$50-AHS Class of 2019
- 2) BCAOC-Donation Value \$300-Tiger Golf
- 3) Bella Pella Salon & Spa– Donation Value \$40 - Alamo Educate and Innovate Conference
- 4) Blue Stone- Donation Value \$124- Alamo Educate and Innovate Conference
- 5) Comet Cleaners- Donation Value- \$20 Alamo Educate and Innovate Conference
- 6) Desert Sun Motors-Donation Value \$9,625-AHS Graduation
- 7) Good Nails-Donation Value \$30-Alamo Educate & Innovate Conference
- 8) Loyal Order of the Moose-Donation Value \$1,000-AHS Class of 2019
- 9) National Construction-Donation Value \$100-Tiger Golf
- 10) Noon & Downtown Lions Club-Donation Value- \$3,000- AHS Air Force JROTC
- 11) Premier Fitness-Donation Value \$100-AHS Class of 2019
- 12) Overstreet TKO-Donation Value \$100-AHS Class of 2019
- 13) Rio Grande Electric-Donation Value \$100-AHS Class of 2019
- 14) Tedford, Patrick-Donation Value \$500-AHS Student Council
- 15) Tierra Del Sol Auto-Donation Value \$130-AHS Class of 2019
- 16) Vision Ford-Donation Value \$200-AHS Class of 2019
- 17) You Top It-Donation Value \$20-Alamo Educate and Innovate Conference

TOTAL \$15,439

6. 2019-2020 Comprehensive Support and Improvement (CSI) Request for Application for Academy del Sol
7. 2019-2020 Title I, Title II, Title III and Title IV Applications
8. 2019-2020 Regular Board Meeting Schedule

President Wolfe stated the contract amounts for 2 g. and 2 h are:
Contract 2 g. is for \$37,000 and Contract 2 h. is for \$26,100

Vice-President Cadwallader made a motion to approve the Consent Agenda as revised. Member Weaver seconded and the motion passed unanimously.

H. Information to the Board

- 1. Purchase Order Listing, May 2019**
- 2. Accounts Payable Check Listing, May 2019**

President Wolfe stated that the Board has reviewed these reports for the month of May 2019.

I. Other Items of Business

- 1. Consider approval of a Resolution Proposing General Obligation School Bond Ballot Question and Other Matters Relating Thereto – ACTION**

Superintendent Perry stated this is the process we go through for this particular bond question and it will be included on the regular local election ballot in November.

Upon roll call of the Board by Recording Secretary Lisa Patterson, the following Board Members were found to be present:

Board President Tim Wolfe
Board Vice-President Angela Cadwallader
Board Secretary Carol Teweleit
Board Member David Weaver

Board Member David Borunda was absent.

President Wolfe called for a motion and second to adopt a Resolution Proposing General Obligation School Bond Ballot question and Other Matters Relating Thereto

Vice-President Cadwallader made a motion to adopt a Resolution Proposing General Obligation School Bond Ballot Question and Other Matters Relating Thereto and Secretary Teweleit seconded.

President Wolfe asked the Recording Secretary to conduct a roll call vote on the resolution.

The results of a roll call vote taken by recording secretary Lisa Patterson were:

President Wolfe – aye
Vice-President Cadwallader – aye
Secretary Teweleit – aye
Member Weaver – aye
Member Borunda – absent

Motion passed 4-0.

- 2. Consider final approval of the 2019-2020 Operating Budget for Alamogordo Public Schools – ACTION**

Rebekah Runyan from K-12 Accounting stated that PED has reviewed the

budget, but it will not be approved until June 30.

Member Weaver made a motion for the final approval of the 2019-2020 Operating Budget. Secretary Teweleit seconded and the motion passed unanimously.

3. Consider approval of the Oregon Elementary Lease Termination Agreement – ACTION

Chief of Capital Outlay & Facilities Justin Burks led the discussion on this item. Mr. Burks stated that since the district does not own the property that Oregon is built on, there is no need to request approval from Department of Finance Administration to sell the property. Our lease agreement with the City of Alamogordo can be terminated. The District's legal counsel, the city's legal counsel and a third party attorney that the city employed have all reviewed the termination agreement. The district will retain the building until January 1, 2020.

Vice-President Cadwallader made a motion to approve the Oregon Elementary Lease Termination Agreement. Secretary Teweleit seconded and the motion passed unanimously.

4. Consider approval to suspend the implementation of the rezoning alignment Version 2.3.1 for the 2019-2020 SY that was approved November 15, 2017 – ACTION

Superintendent Perry led the discussion on this item requesting the rezoning be paused because Heights students will start the 2019-20 school year at Oregon. This will also give the district the ability to go back and review the zoning to ensure we are in compliance and that it is appropriate and effective for the students.

Member Weaver made a motion to approve suspending the implementation of the 2019-20 rezoning alignment that was approved in November, 2017. President Wolfe seconded and the motion passed unanimously.

5. Consider adoption of Resolution 2019-2020-1- Adopting the New Mexico Open Meetings Act – ACTION

Vice-President Cadwallader made a motion to adopt Resolution 2019-2020-1, Adopting the New Mexico Open Meetings Act. Member Weaver seconded and the motion passed unanimously.

6. Consider approval of revision(s) to the 2019-2020 APS School Calendar – ACTION

Superintendent Perry stated the reason for revising the calendar is because the start dates and new teacher orientation dates noted on the current board approved calendar do not align with the current 2019-20 Work Day Schedule.

Vice-President Cadwallader made a motion to approve revising the 2019-2020 APS School Calendar. Secretary Teweleit seconded and the motion passed unanimously.

J. APS Board Policy Manual

1. First Reading - Naming Facilities Policy F-1400

President Wolfe announced the first reading of Policy F-1400, Naming Facilities and stated the second reading and adoption would be considered at the next Regular meeting.

The proposed policy revision is to allow the naming of facilities for either living or deceased persons.

K. Public Participation - second session for non-agenda items

There was no public participation during the second session.

L. Board Members' Advance Planning/Upcoming Events

July 4, 2019 - Independence Day Holiday

July 12-13, 2019 - NMSBA 2019 Leadership Retreat - Ruidoso, NM

July 17, 2019 - Regular Board Meeting

July 19, 2019 - Board Dinner

July 20, 2019 - Board Planning Session

July 23-26, 2019 - NMCEL 2019 Annual Summer Conference - Albuquerque, NM

July 25, 26 & 29, 2019 - APS Registration Kick-off

August 5, 2019 - General Back-to-School Assembly, 8:00 a.m. Tiger Pit

August 12, 2019 - First Day of School

August 21, 2019 - Regular Board Meeting

Event added:

Special Board Meeting, June 26, 2019, 5:30 p.m.

M. Adjournment

This meeting adjourned at 7:32 p.m.

Board President

Date

Board Secretary

Date