





**Warehouse Services**

Drue Tyler  
Warehouse Services Manager & Property Control Officer  
2624 N. Florida Avenue  
Alamogordo, NM 88310

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**MEMORANDUM**

August 12, 2019

**To:** Jerrett Perry, Superintendent  
**From:** Drue Tyler, Warehouse Services Manager  
**Subject:** Resolution for Disposition of Surplus Personal Property

The Property Control Office working with the staff of all district locations has compiled a list of obsolete, worn-out or unusable personal property (equipment).

Administrators, Principals or Supervisors have indicated the property is obsolete or no longer needed at their location for instructional programs. It is our policy to give school employees the opportunity to evaluate the property for further use when the need arose. The Property Control Officer inspected this property and determined the property meets the criteria for disposition. We further recommend that in the best interest of this district and for the safety of the staff and students, the equipment listed be disposed and removed from inventory

We have determined this property has a current value under \$5,000.00 and is unusable, worn-out or obsolete.

Attached:

- 1.) An unsigned "Resolution of the Board of Education Alamogordo Public School District" authorizing the disposition of surplus personal property.
- 2.) A listing of the unusable, worn-out or obsolete property.

The attached resolution and listing follow the guidelines of HB 132, which amended Section 13-6-1, Disposition of Obsolete, Worn-Out or Unusable Personal Property in May 1998 and the new Fixed Asset accounting guidelines.

This resolution will require action and signatures of the Board of Education.

Copies: File  
Property Control



**ALAMOGORDO PUBLIC SCHOOLDISTRICT #1**  
**OBSOLETE EQUIPMENT LISTING**

	A	B	C	D	F
1	2063	REFRIGERANT RECOVERY/RECYCLING SYS.01P5B	2526	6/1/1992	\$2,631.22
2	2440	TORNADO DUAL SPEED BUFFER 00PCC	LDX8523	4/1/1993	\$1,475.03
3	13246	LECTERN W/BUILT IN SOUND SYS. 01T68		10/1/1998	\$390.85
4	16024	MBM TRIUMPH 4850 PAPER CUTTER	2672473	7/1/2005	\$6,249.00
5	16325	MBM F-45 AUTO PROGRAMABLE FOLDER	515156	4/1/2006	\$3,065.00
6	16556	DUPLO DB-250 DESKTOP BINDER	7250095	2/22/2008	\$7,095.00
7	16983	2002 BLUE BIRD ACTIVITY BUS #1 G90629	BABNBXA52F20319	1/5/2001	\$87,870.00
8	19835	RISOGRAPH EZ220	78505335	1/5/2018	\$1,733.00
9	2000348	MAGAZINE RACK		7/1/1948	\$97.00
10	2002093	SHELVES SMITH SYSTEM 20151/20161 W/ADDER		7/1/1948	\$257.80
11	3000018	CHAIR ADULT PLASTIC STACKING		7/1/1948	\$21.05
12	3015282	CHAIR ADULT PLASTIC STACKING		7/1/1948	\$21.05
13	3024404	CHAIR STACKING 18" AMER. DESK #8101		7/1/1948	\$10.90
14	3024415	CHAIR STACKING 18" AMER. DESK #8101		7/1/1968	\$10.90
15	3026052	LAB CHAIR INTERMEDIATE STUDENT		7/1/1948	\$13.10
16	3026053	LAB CHAIR INTERMEDIATE STUDENT		7/1/1948	\$13.10
17	3026061	LAB CHAIR INTERMEDIATE STUDENT		7/1/1948	\$13.10
18	3027155	CHAIR AMERICAN DESK 14"		7/1/1948	\$11.65
19	3027231	CHAIR AMERICAN DESK 15"		7/1/1948	\$11.65
20	3027610	CHAIR AMERICAN DESK 17"		7/1/1948	\$13.78
21	3028221	CHAIR STACKING ALL PURPOSE 18-19" 01E34		7/1/1948	\$24.95
22	3028229	CHAIR STACKING ALL PURPOSE 18-19" 01E25		7/1/1948	\$24.95
23	3028230	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
24	3028233	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
25	3028234	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
26	3028240	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
27	3028245	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
28	3028246	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
29	3028248	CHAIR STACKING ALL PURPOSE 18-19" 01E2N		7/1/1948	\$24.95
30	3028249	CHAIR STACKING ALL PURPOSE 18-19" 01E2C		7/1/1948	\$24.95
31	3028852	CHAIR STACKING ALL PURPOSE 18-19" 01E2A		7/1/1948	\$24.95
32	3028859	CHAIR STACKING ALL PURPOSE 18-19" 01E2K		7/1/1948	\$24.95
33	3028862	CHAIR STACKING ALL PURPOSE 18-19" 01E33		7/1/1948	\$24.95

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	A	B	C	D	F
34	3028863	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
35	3028868	CHAIR STACKING ALL PURPOSE 18-19" 01E1X		7/1/1948	\$24.95
36	3028871	CHAIR STACKING ALL PURPOSE 18-19" 01E2S		7/1/1948	\$24.95
37	3028879	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
38	3028881	CHAIR STACKING ALL PURPOSE 18-19" 01E1W		7/1/1948	\$24.95
39	3028884	CHAIR STACKING ALL PURPOSE 18-19" 01E2U		7/1/1948	\$24.95
40	3028885	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
41	3028887	CHAIR STACKING ALL PURPOSE 18-19" 01E27		7/1/1948	\$24.95
42	3028895	CHAIR STACKING ALL PURPOSE 18-19" 01E38		7/1/1948	\$24.95
43	3028897	CHAIR STACKING ALL PURPOSE 18-19" 01E3A		7/1/1948	\$24.95
44	3028898	CHAIR STACKING ALL PURPOSE 18-19" 01E2D		7/1/1948	\$24.95
45	3028900	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
46	3028901	CHAIR STACKING ALL PURPOSE 18-19" 01E1U		7/1/1948	\$24.95
47	3028905	CHAIR STACKING ALL PURPOSE 18-19" 01E37		7/1/1948	\$24.95
48	3028906	CHAIR STACKING ALL PURPOSE 18-19" 01E2E		7/1/1948	\$24.95
49	3028911	CHAIR STACKING ALL PURPOSE 18-19" 01E22		7/1/1948	\$24.95
50	3028912	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
51	3028921	CHAIR STACKING ALL PURPOSE 18-19" 01E2F		7/1/1948	\$24.95
52	3028927	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
53	3028928	CHAIR STACKING ALL PURPOSE 18-19" 01E1Z		7/1/1948	\$24.95
54	3028930	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
55	3028931	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
56	3028933	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
57	3028934	CHAIR STACKING ALL PURPOSE 18-19" 01E2V		7/1/1948	\$24.95
58	3028941	CHAIR STACKING ALL PURPOSE 18-19" 01E23		7/1/1948	\$24.95
59	3028943	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
60	3028945	CHAIR STACKING ALL PURPOSE 18-19" 01E2L		7/1/1948	\$24.95
61	3028949	CHAIR STACKING ALL PURPOSE 18-19" 01E2T		7/1/1948	\$24.95
62	3028950	CHAIR STACKING ALL PURPOSE 18-19"		7/1/1948	\$24.95
63	3028951	CHAIR STACKING ALL PURPOSE 18-19" 01E24		7/1/1948	\$24.95
64	3028953	CHAIR STACKING ALL PURPOSE 18-19" 01E32		7/1/1948	\$24.95
65	3028959	CHAIR STACKING ALL PURPOSE 18-19" 01E2O		7/1/1948	\$24.95
66	3028964	CHAIR STACKING ALL PURPOSE 18-19" 01E2W		7/1/1948	\$24.95

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67	3028965	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
68	3028968	CHAIR STACKING ALL PURPOSE 18-19" 01E1T		7/1/1948	\$24.95
69	3028976	CHAIR STACKING ALL PURPOSE 18-19" 01E1S		7/1/1948	\$24.95
70	3028978	CHAIR STACKING ALL PURPOSE 18-19" RED		7/1/1948	\$24.95
71	3028980	CHAIR STACKING ALL PURPOSE 18-19" 01E21		7/1/1948	\$24.95
72	3032415	CHAIR STACKING G.BRONZE ENAMEL FRAME		7/1/1948	\$9.90
73	4006217	TABLE 36X23X72 WOOD LIBRARY STUDENT		7/1/1948	\$40.00
74	4006483	DESK TEACHER 4 DRAWER METAL/WOOD		7/1/1948	\$160.00
75	4008469	DESK AMERICAN		7/1/1948	\$28.03
76	4009204	CABINET 01MM3		7/1/1948	\$100.00
77	6000388	FILE CABINET BLACK 4-DRAWER 00ARE		7/1/1968	\$77.76
78	6000393	CABINET FILE 4 DRAWER LETTER W/LOCK		7/1/1948	\$77.76
79	6000401	CABINET FILE 4 DRAWER LETTER W/LOCK		7/1/1948	\$77.76
80	6000647	CABINET FILE STEEL 4 DRAWER LOCK 007SK		7/1/1948	\$145.40
81	6001076	CABINET FILE STEEL 4 DRAWER W/LOCK		7/1/1948	\$126.00
82	6001077	CABINET FILE STEEL 4 DRAWER W/LOCK		7/1/1948	\$126.00
83	6001260	CABINET FILE STEEL 4 DRAWER W/LOCK		7/1/1948	\$126.00
84	6001709	FILE CABINET		7/1/1948	\$0.00
85	6001723	CABINET FILING FROM SURPLUS PROPERTY		7/1/1948	\$40.00
86	6001749	CABINET FILE 4 DRAWER LETTER		7/1/1948	\$91.50
87	6001951	FILE CABINET		7/1/1948	\$0.00
88	16000028	CAMERA MODEL 310 01I0M	84080-3409	8/1/1985	\$9,483.50
89	16000029	AB DICK PRESS MODEL 9835 01I0J	MD-9835	8/1/1985	\$11,723.00
90	24000226	TABLE FOLDING-CAFETERIA SICO 01QGR		7/1/1968	\$324.40
91	90000375	FOLDING TABLES 30X72		1/1/1988	\$39.95
92		30 CAFETERIA TABLES			
93				TOTAL	\$135,073.59