

Alamogordo Public Schools  
Business & Finance Department

Date: September 11, 2019

To: Jerrett Perry, Superintendent

From: Rebekah Runyan

RE: Budget Adjustment Requests

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Please submit the attached Budget Adjustment Request for approval by the Board of Education on September 18, 2019. Below is a summary description:

- 1) 046-000-1920-0015-IB – Initial Budget – 25254 DOD Education Activity
- 2) 046-000-1920-0016-I – Increase – 25179 Alamo DOD
- 3) 046-000-1920-0017-I – Increase – 24112 IDEA – Early Intervention Services
- 4) 046-000-1920-0018-IB – Initial Budget – 27118 2019-20 Capital Outlay and School Bus Replacements
- 5) 046-000-1920-0019-IB – Initial Budget – 28203 GRADS Plus
- 6) 046-000-1920-0020-IB – Initial Budget – 24113 Education of Homeless
- 7) 046-000-1920-0021-IB – Initial Budget – 24190 Title I – Comprehensive Support and Improvement (CSI)
- 8) 046-000-1920-0022-I – Increase – 14000 Instructional Materials
- 9) 046-000-1920-0023-I – Increase – 31100 Bond Building
- 10) 046-000-1920-0024-I – Increase – 31600 Capital Improvements HB-33
- 11) 046-000-1920-0025-I – Increase – 31701 Capital Improvements SB-9 Local
- 12) 046-000-1920-0026-I – Increase – 31900 Ed. Technology Equipment Act
- 13) 046-000-1920-0027-I – Increase – 41000 Debt Service
- 14) 046-000-1920-0028-I – Increase – 43000 Total Ed. Tech Debt Services
- 15) 046-000-1920-0029-I – Increase – 14000 Instructional Materials
- 16) 046-000-1920-0030-I – Increase – 14000 Instructional Materials

Notes:

Decrease BAR: Revenue has been decreased via a notice from the Public Education Department (PED), or carry over cash balance from the prior year might have been less than budgeted for

Increase BAR: Revenue has been increased via a notice from the Public Education Department (PED), or carry over cash balance from the prior year might have been more than budgeted for

**Initial Budget:** Award letter may have been received after the July 1 budget had been set

**Maintenance BAR:** Funds are being moved within the same function (example: from a 1000 function to a 1000 function)

**Transfer BAR:** Funds are being moved from one function to another function (example: from a 1000 function to a 2100 function)

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0015-IB

Fund Type: Direct Grant

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2019 12:00AM	To: Jun 30 2020 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 25254.0000.44301 \$519,074

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25254 DOD Education Activity	1000 Instruction	51100 Salaries Expense	0000 No Program	1610 Substitutes Professional Development		\$1,700	\$1,700	
25254 DOD Education Activity	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K- 12) Programs	1411 Teachers- Grades 1-12		\$20,000	\$20,000	
25254 DOD Education Activity	1000 Instruction	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$2,200	\$2,200	
25254 DOD Education Activity	1000 Instruction	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$350	\$350	
25254 DOD Education Activity	1000 Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class		\$1,290	\$1,290	
25254 DOD Education Activity	1000 Instruction	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$315	\$315	
25254 DOD Education Activity	1000 Instruction	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class		\$35	\$35	
25254 DOD Education Activity	1000 Instruction	53330 Professional Development	0000 No Program	0000 No Job Class		\$200,000	\$200,000	
25254 DOD Education Activity	1000 Instruction	53711 Other Charges	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$19,000	\$19,000	
25254 DOD Education Activity	1000 Instruction	57332 Supply Assets (\$5,000 or less)	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$17,000	\$17,000	
25254 DOD Education Activity	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1211 Coordinator/Su bject Matter Specialist		\$50,000	\$50,000	
25254 DOD Education Activity	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1211 Coordinator/Su bject Matter Specialist		\$5,500	\$5,500	
25254 DOD Education Activity	2100 Support Services-Students	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$6,950	\$6,950	

25254 DOD Education Activity	2100 Support Services-Students	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$1,000	\$1,000	
25254 DOD Education Activity	2100 Support Services-Students	52210 FICA Payments	0000 No Program	0000 No Job Class		\$3,100	\$3,100	
25254 DOD Education Activity	2100 Support Services-Students	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$725	\$725	
25254 DOD Education Activity	2100 Support Services-Students	52312 Life	0000 No Program	0000 No Job Class		\$40	\$40	
25254 DOD Education Activity	2100 Support Services-Students	52313 Dental	0000 No Program	0000 No Job Class		\$50	\$50	
25254 DOD Education Activity	2100 Support Services-Students	52720 Workers Compensation Employer's Fee	0000 No Program	0000 No Job Class		\$10	\$10	
25254 DOD Education Activity	2100 Support Services-Students	53711 Other Charges	0000 No Program	0000 No Job Class		\$5,000	\$5,000	
25254 DOD Education Activity	2100 Support Services-Students	55813 Employee Travel - Non- Teachers	0000 No Program	0000 No Job Class		\$600	\$600	
25254 DOD Education Activity	2100 Support Services-Students	56118 General Supplies and Materials	0000 No Program	0000 No Job Class		\$2,500	\$2,500	
25254 DOD Education Activity	2200 Support Services-Instruction	51300 Additional Compensation	0000 No Program	1211 Coordinator/Su bject Matter Specialist		\$2,000	\$2,000	
25254 DOD Education Activity	2200 Support Services-Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class		\$50	\$50	
25254 DOD Education Activity	2200 Support Services-Instruction	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$10	\$10	
25254 DOD Education Activity	2200 Support Services-Instruction	53330 Professional Development	0000 No Program	0000 No Job Class		\$101,000	\$101,000	
25254 DOD Education Activity	2200 Support Services-Instruction	53414 Other Services	0000 No Program	0000 No Job Class		\$78,000	\$78,000	
25254 DOD Education Activity	2400 Support Services-School Administration	51300 Additional Compensation	0000 No Program	1211 Coordinator/Su bject Matter Specialist		\$600	\$600	
25254 DOD Education Activity	2400 Support Services-School Administration	52210 FICA Payments	0000 No Program	0000 No Job Class		\$40	\$40	
25254 DOD Education Activity	2400 Support Services-School Administration	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$9	\$9	
Sub Total						\$519,074		
<b>Indirect Cost</b>								
<b>DOC. TOTAL</b>						\$519,074		

**Justification:**

To submit initial budget for DODEA.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**Approvals by Digital Signature**

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/9/2019 11:41:11 AM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0016-I

Fund Type: Direct Grant

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2019 12:00AM	To: Jun 30 2020 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 25179.0000.44301 \$179,971

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25179 ALAMO DOD	1000 Instruction	53330 Professional Development	1010 Regular Education (K-12) Programs	0000 No Job Class		\$40,000	\$40,000	
25179 ALAMO DOD	1000 Instruction	53711 Other Charges	1010 Regular Education (K-12) Programs	0000 No Job Class		\$5,000	\$5,000	
25179 ALAMO DOD	1000 Instruction	55817 Student Travel	1010 Regular Education (K-12) Programs	0000 No Job Class		\$16,000	\$16,000	
25179 ALAMO DOD	1000 Instruction	56113 Software	1010 Regular Education (K-12) Programs	0000 No Job Class		\$4,000	\$4,000	
25179 ALAMO DOD	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K-12) Programs	0000 No Job Class		\$51,878	\$51,878	
25179 ALAMO DOD	2100 Support Services-Students	53330 Professional Development	0000 No Program	0000 No Job Class		\$3,000	\$3,000	
25179 ALAMO DOD	2100 Support Services-Students	53711 Other Charges	0000 No Program	0000 No Job Class		\$1,000	\$1,000	
25179 ALAMO DOD	2100 Support Services-Students	56118 General Supplies and Materials	0000 No Program	0000 No Job Class		\$13,033	\$13,033	
25179 ALAMO DOD	2400 Support Services-School Administration	53330 Professional Development	0000 No Program	0000 No Job Class		\$10,000	\$10,000	
25179 ALAMO DOD	2400 Support Services-School Administration	56118 General Supplies and Materials	0000 No Program	0000 No Job Class		\$20,000	\$20,000	
Sub Total						\$163,911		
Indirect Cost						\$16,060		
<b>DOC. TOTAL</b>						<b>\$179,971</b>		

**Justification:**

To adjust budget to award letter.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/9/2019 11:59:07 AM

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0017-1

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	Budget Period: 07/01/2019	To: 06/30/2020
<b>A. Approved Carryover:</b>		
<b>B. Total Current Year Allocation:</b> 205,000		
<b>D. Total Funding Available:</b> 205,000		

Revenue 24112.0000.44500 \$205,000

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24112 IDEA – Early Interventi on Services	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1211 Coordinator/Su bject Matter Specialist		\$27,494	\$27,494	
24112 IDEA – Early Interventi on Services	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1218 School/Student Support		\$19,620	\$19,620	
24112 IDEA – Early Interventi on Services	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1214 Guidance Counselors/Soc ial Workers		\$34,171	\$34,171	
24112 IDEA – Early Interventi on Services	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1217 Secretarial/Cleri cal/Technical Assistants		\$5,000	\$5,000	
24112 IDEA – Early Interventi on Services	2100 Support Services-Students	53330 Professional Development	0000 No Program	0000 No Job Class		\$9,800	\$9,800	
24112 IDEA – Early Interventi on Services	2100 Support Services-Students	55813 Employee Travel - Non- Teachers	0000 No Program	0000 No Job Class		\$1,000	\$1,000	
24112 IDEA – Early Interventi on Services	2100 Support Services-Students	56118 General Supplies and Materials	0000 No Program	0000 No Job Class		\$8,769	\$8,769	
24112 IDEA – Early Interventi on Services	2400 Support Services-School Administration	51100 Salaries Expense	0000 No Program	1211 Coordinator/Su bject Matter Specialist		\$99,146	\$99,146	
Sub Total						\$205,000		
Indirect Cost								
<b>DOC. TOTAL</b>						\$205,000		

**Justification:**

To budget based on award

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**Approvals by Digital Signature**

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/9/2019 12:11:19 PM



Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0018-IB  
Fund Type: Flowthrough  
Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation: 360,000	
D. Total Funding Available: 360,000	

Revenue 27118.0000.43202      \$380,000

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27118 2019-20 Capital Outlay and School Bus Replacem ents	4000 Capital Outlay	57112 Land Improvements	0000 No Program	0000 No Job Class		\$160,000	\$160,000	
27118 2019-20 Capital Outlay and School Bus Replacem ents	4000 Capital Outlay	57312 Buses	0000 No Program	0000 No Job Class		\$220,000	\$220,000	
Sub Total						\$380,000		
Indirect Cost								
<b>DOC. TOTAL</b>						\$380,000		

**Justification:**

to budget funds appropriated in SB-536

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/9/2019 12:45:36 PM

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0019-IB  
Fund Type: Direct Grant  
Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2019 12:00AM	To: Jun 30 2020 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 28203.0000.41924 \$14,000

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
28203 GRADS Plus	1000 Instruction	51100 Salaries Expense	4020 Alternative and At-Risk Programs	1411 Teachers-Grades 1-12		\$2,500	\$2,500	
28203 GRADS Plus	1000 Instruction	51300 Additional Compensation	4020 Alternative and At-Risk Programs	1411 Teachers-Grades 1-12		\$1,000	\$1,000	
28203 GRADS Plus	1000 Instruction	55819 Employee Travel - Teachers	4020 Alternative and At-Risk Programs	0000 No Job Class		\$1,000	\$1,000	
28203 GRADS Plus	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K-12) Programs	0000 No Job Class		\$7,000	\$7,000	
28203 GRADS Plus	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	1511 Data Processing		\$2,500	\$2,500	
Sub Total						\$14,000		
Indirect Cost								
<b>DOC. TOTAL</b>						\$14,000		

**Justification:**

To budget initial budget.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/9/2019 1:12:13 PM

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0020-IB  
Fund Type: Flowthrough  
Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation: 15,721	
D. Total Funding Available: 15,721	

Revenue 24113.0000.44500 \$15,721

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24113	Education of Homeless	1000 Instruction	51300 Additional Compensation	4020 Alternative and At-Risk Programs	1411 Teachers-Grades 1-12		\$7,800	\$7,800
24113	Education of Homeless	1000 Instruction	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$1,115	\$1,115
24113	Education of Homeless	1000 Instruction	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$200	\$200
24113	Education of Homeless	1000 Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class		\$530	\$530
24113	Education of Homeless	1000 Instruction	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$130	\$130
24113	Education of Homeless	1000 Instruction	56118 General Supplies and Materials	4020 Alternative and At-Risk Programs	0000 No Job Class		\$500	\$500
24113	Education of Homeless	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1214 Guidance Counselors/Social Workers		\$600	\$600
24113	Education of Homeless	2100 Support Services-Students	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$85	\$85
24113	Education of Homeless	2100 Support Services-Students	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$15	\$15
24113	Education of Homeless	2100 Support Services-Students	52210 FICA Payments	0000 No Program	0000 No Job Class		\$40	\$40
24113	Education of Homeless	2100 Support Services-Students	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$13	\$13
24113	Education of Homeless	2100 Support Services-Students	53330 Professional Development	0000 No Program	0000 No Job Class		\$2,500	\$2,500
24113	Education of Homeless	2100 Support Services-Students	56118 General Supplies and Materials	0000 No Program	0000 No Job Class		\$750	\$750

24113 Education of Homeless	2700 Student Transportation	55112 Transportation Contractors	0000 No Program	0000 No Job Class		\$721	\$721	
					Sub Total	\$14,999		
					Indirect Cost	\$722		
					DOC. TOTAL	\$15,721		

**Justification:**

To budget initial budget.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**Approvals by Digital Signature**

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 9:53:35 AM

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0021-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:	
B. Total Current Year Allocation: 30,772	
D. Total Funding Available: 30,772	

Revenue 24190.0000.44500 \$30,772

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	1000 Instruction	51300 Additional Compensation	4020 Alternative and At-Risk Programs	1411 Teachers- Grades 1-12		\$3,500	\$3,500	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	1000 Instruction	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$500	\$500	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	1000 Instruction	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$100	\$100	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	1000 Instruction	52210 FICA Payments	0000 No Program	0000 No Job Class		\$275	\$275	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	1000 Instruction	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$115	\$115	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	1000 Instruction	56113 Software	4020 Alternative and At-Risk Programs	0000 No Job Class		\$15,000	\$15,000	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	1000 Instruction	56118 General Supplies and Materials	4020 Alternative and At-Risk Programs	0000 No Job Class		\$4,048	\$4,048	

24190 Title I - Compreh ensive Support and Improvem ent (CSI)	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1214 Guidance Counselors/Soc ial Workers		\$3,500	\$3,500	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	2100 Support Services-Students	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$500	\$500	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	2100 Support Services-Students	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$100	\$100	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	2100 Support Services-Students	52210 FICA Payments	0000 No Program	0000 No Job Class		\$275	\$275	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	2100 Support Services-Students	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$115	\$115	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	2400 Support Services-School Administration	51300 Additional Compensation	0000 No Program	1217 Secretarial/Cleri cal/Technical Assistants		\$2,250	\$2,250	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	2400 Support Services-School Administration	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$250	\$250	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	2400 Support Services-School Administration	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$50	\$50	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	2400 Support Services-School Administration	52210 FICA Payments	0000 No Program	0000 No Job Class		\$137	\$137	
24190 Title I - Compreh ensive Support and Improvem ent (CSI)	2400 Support Services-School Administration	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$57	\$57	
Sub Total						\$30,772		
<b>Indirect Cost</b>								
<b>DOC. TOTAL</b>						\$30,772		

**Justification:**

To budget initial budget.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**Approvals by Digital Signature**

<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 10:11:16 AM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0022-1

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover: \$329,737.00	
B. Total Current Year Allocation:	
D. Total Funding Available: 329,737	

Revenue 14000.0000.11112 \$329,737

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
14000 Total Instructional Materials Sub-Fund	1000 Instruction	56107 Instructional Materials Credit - 50% Textbooks	1010 Regular Education (K-12) Programs	0000 No Job Class		\$164,869	\$164,869	
14000 Total Instructional Materials Sub-Fund	1000 Instruction	56111 Instructional Materials Cash - 50% Textbooks	1010 Regular Education (K-12) Programs	0000 No Job Class		\$164,868	\$164,868	
Sub Total						\$329,737		
Indirect Cost								
<b>DOC. TOTAL</b>						\$329,737		

**Justification:**

To budget carryover for fund 14000.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 12:13:37 PM



Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 046-000-1920-0023-I  
**Fund Type:** General Fund / Capital  
Outlay / Debt Service  
**Adjustment Type:** Increase

**Fiscal Year:** 2019-2020

**Entity Name:** Alamogordo

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Rebekah Runyan, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-452-7481

**Email:** rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> Jul 1 2019 12:00AM	<b>To:</b> Jun 30 2020 12:00AM
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Revenue 31100.0000.11112      \$4,653,639

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31100 Bond Building	4000 Capital Outlay	54500 Construction Services	0000 No Program	0000 No Job Class	\$3,100,000	\$4,653,639	\$7,753,639	
Sub Total						\$4,653,639		
Indirect Cost								
<b>DOC. TOTAL</b>						\$4,653,639		

**Justification:**

To adjust budgeted cash to actual cash.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 12:18:03 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

**Doc. ID:** 046-000-1920-0024-I  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Increase

**Fiscal Year:** 2019-2020

**Entity Name:** Alamogordo

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Rebekah Runyan, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-452-7481

**Email:** rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> Jul 1 2019 12:00AM	<b>To:</b> Jun 30 2020 12:00AM
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Revenue 31600.0000.11112 \$590,644

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31600	4000 Capital Outlay	54500 Construction Services	0000 No Program	0000 No Job Class		\$590,644	\$590,644	
Sub Total						\$590,644		
Indirect Cost								
<b>DOC. TOTAL</b>						\$590,644		

**Justification:**

To adjust budgeted cash to actual cash.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 12:25:45 PM

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0025-1

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover: \$1,568,541.01	
B. Total Current Year Allocation:	
D. Total Funding Available: 1,568,541	

Revenue 31701.0000.11112 \$1,568,541

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31701 Capital Improvem ents SB-9 Local	4000 Capital Outlay	54315 Maintenance & Repair - Bldgs/Grnds/Equipm ent (SB-9)	0000 No Program	0000 No Job Class	\$804,851	\$1,000,000	\$1,804,851	
31701 Capital Improvem ents SB-9 Local	4000 Capital Outlay	54500 Construction Services	0000 No Program	0000 No Job Class	\$614,753	\$468,541	\$1,083,294	
31701 Capital Improvem ents SB-9 Local	4000 Capital Outlay	57331 Fixed Assets (more than \$5,000)	0000 No Program	0000 No Job Class	\$50,000	\$100,000	\$150,000	
Sub Total						\$1,568,541		
Indirect Cost								
<b>DOC. TOTAL</b>						<b>\$1,568,541</b>		

**Justification:**

To adjust budgeted cash to actual cash.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 12:33:07 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

**Doc. ID:** 046-000-1920-0026-I  
**Fund Type:** General Fund / Capital Outlay / Debt Service

**Adjustment Type:** Increase

**Fiscal Year:** 2019-2020

**Entity Name:** Alamogordo

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Rebekah Runyan, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-452-7481

**Email:** rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> Jul 1 2019 12:00AM	<b>To:</b> Jun 30 2020 12:00AM
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Revenue 31900.0000.11112 \$562

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31900 Ed. Technology Equipment Act	4000 Capital Outlay	56113 Software	0000 No Program	0000 No Job Class		\$562	\$562	
Sub Total						\$562		
Indirect Cost								
DOC. TOTAL						\$562		

**Justification:**

To adjust budgeted cash to actual cash.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 12:36:57 PM

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 046-000-1920-0027-1  
**Fund Type:** General Fund / Capital  
Outlay / Debt Service  
**Adjustment Type:** Increase

**Fiscal Year:** 2019-2020

**Entity Name:** Alamogordo

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Rebekah Runyan, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-452-7481

**Email:** rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> Jul 1 2019 12:00AM	<b>To:</b> Jun 30 2020 12:00AM
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Revenue 41000.0000.11112 \$626,413

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
41000 Debt Services	5000 Debt Service	58214 Debt Service Reserve	0000 No Program	0000 No Job Class	\$3,931,342	\$626,413	\$4,557,755	
Sub Total						\$626,413		
Indirect Cost								
<b>DOC. TOTAL</b>						\$626,413		

**Justification:**

To adjust budget to actual cash vs. budgeted cash.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 12:42:13 PM

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 046-000-1920-0028-I  
**Fund Type:** General Fund / Capital  
Outlay / Debt Service  
**Adjustment Type:** Increase

**Fiscal Year:** 2019-2020

**Entity Name:** Alamogordo

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Rebekah Runyan, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-452-7481

**Email:** rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
<b>Budget Period:</b> Jul 1 2019 12:00AM	<b>To:</b> Jun 30 2020 12:00AM
<b>A. Approved Carryover:</b>	
<b>B. Total Current Year Allocation:</b>	
<b>D. Total Funding Available:</b>	

Revenue 43000.0000.11112 \$88,563

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
43000 Total Ed. Tech. Debt Services Sub-Fund	5000 Debt Service	58214 Debt Service Reserve	0000 No Program	0000 No Job Class	\$597,348	\$88,563	\$685,911	
Sub Total						\$88,563		
Indirect Cost								
<b>DOC. TOTAL</b>						\$88,563		

**Justification:**

To adjust budgeted cash to actual cash.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 12:47:55 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0029-1

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 14000.0000.43207      \$13,413

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
14000 Total Instructional Materials Sub-Fund	1000 Instruction	56107 Instructional Materials Credit - 50% Textbooks	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$13,413	\$13,413	
Sub Total						\$13,413		
Indirect Cost								
DOC. TOTAL						\$13,413		

**Justification:**

Final payment of FY19 distribution.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 3:59:34 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 046-000-1920-0030-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2019-2020

Entity Name: Alamogordo

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Rebekah Runyan, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-452-7481

Email: rebekah@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	Budget Period: 07/01/2019	To: 06/30/2020
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 14000.0000.43211      \$13,412

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
14000 Total Instructional Materials Sub-Fund	1000 Instruction	56111 Instructional Materials Cash - 50% Textbooks	1010 Regular Education (K- 12) Programs	0000 No Job Class		\$13,412	\$13,412	
Sub Total						\$13,412		
Indirect Cost								
DOC. TOTAL						\$13,412		

**Justification:**

To budget final payment of 14000 received in July.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

<b>Approvals by Digital Signature</b>		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Rebekah Runyan	Business Manager	9/11/2019 4:02:07 PM