



ALAMOGORDO PUBLIC SCHOOLS BOARD OF EDUCATION

Administrative Complex – 1211 Hawaii Ave., Alamogordo, NM

MINUTES

Regular Board Meeting Wednesday, July 17 2019, 6:00 p.m.

Board Members present were: President Timothy C. Wolfe
Vice-President Angela M. Cadwallader
Member David Borunda

Secretary Carol Teweleit, Member David W. Weaver, and Holloman Ex-Officio Col Rashone Tate were absent from this meeting.

District staff members present: Jerrett Perry, Superintendent
Lisa Patterson, Executive Assistant
Cara Malone, Deputy Superintendent of Teaching & Learning
Colleen Tagle, Deputy of Support & Human Resources
Doyle Syling, Chief of Staff
Justin Burks, Chief of Capital Outlay & Facilities
Rebekah Runyan, K-12 Accounting

Minutes were prepared by Executive Assistant Lisa Patterson.

A. Introductions

1. Call to Order

President Wolfe called this meeting to order at 6:01 p.m.

2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

President Wolfe led those assembled in the pledge of allegiance and salute to the NM state flag.

3. Adoption of Agenda - ACTION

Superintendent Jerrett Perry recommended these changes to the agenda.

Under E. Reports

- Colleen Tagle's Department Report was moved up to be the first department report

Under G. Consent Agenda

- The language on item L. was modified to read as *Titan School Solutions Purchase Requisition 2000682 to purchase new Point of Services Systems for all school cafeterias - \$25,938*

Vice-President Cadwallader made a motion to adopt the agenda as amended. Member Borunda seconded and the motion passed unanimously.

4. Welcome and Introduction

President Wolfe and Superintendent Perry welcomed Mr. Andrew Coleman, the new APS Curriculum & Instruction Director.

B. Approval of Minutes - ACTION

Consider Approval of Minutes for the June 19, 2019 Regular Board Meeting, the June 26, 2019 Special Board Meeting and the July 10, 2019 Emergency Special Board Meeting

Vice-President Cadwallader made a motion to approve the minutes. Member Borunda seconded and the motion passed unanimously.

C. Presentations/Recognitions

1. Presentation - Director Matthew Buddrius - Child Evangelism Fellowship Program

Mr. Matthew Buddrius gave a presentation on the Child Evangelism Fellowship (CEF) Program. This program is offered once a week as an afterschool activity that focuses on teaching children good moral behaviors. Every child in grades 1 to 5 are welcome to the club. They have been in the state of New Mexico for 82 years and during this time have served approximately 10,000 children. President Wolfe recommended the group continue discussions with Mr Perry concerning possible implementation of the program at APS.

D. Public Participation - first session for agenda items only

President Wolfe read a statement of procedures for public participation.

Mr. Luke Edwards, representing Alamo Bus Company (ABC), stated his concern about the Board's recent vote to approve 2.6 million dollars to purchase 29 new school busses for APS. Mr. Edwards requested APS rescind its action to accept the \$2.6M from the State PED and continue to work with ABC to acquire the property and busses as a turnkey operation.

President Wolfe provided an explanation of why the Board opted to bring transportation in house. In the past two years, there have been difficulties in dealing with the bus contractor. There have been irregularities in the operations. There was an audit finding in the district's most recent audit concerning our transportation provider.

In the last several months, the district discovered an inflation of ridership numbers reported to the state, which inflated the district's reimbursements from the state. The district was not comfortable with continuing this practice and decided, in the best interest of the district and taxpayers, the best thing to do was to bring transportation in house. The district attempted to make this clear to the vendor early in this calendar year.

President Wolfe stated that the buses and property are two separate issues and must be dealt with separately. An offer was made to Alamo Bus Company on the property; however, no response was received by the deadline the district set so we proceeded to plan around having that property to utilize. The next step was to make arrangements for the transfer of the existing busses. The district provided the information of what the dollar settlement would be required for assuming the busses from the vendor and asked for possession on a certain date in early July. This was not forthcoming. A few days after the deadline passed, the vendor filed for bankruptcy. At this point, the busses and property were off limits and the district no longer had access to this. As a result, the district approached the State for help in acquiring the busses in time to get students to

school on August 12th, the first day of school. The state has been very cooperative and the district is proceeding in this direction.

There is no longer a contract in force with Alamo Bus. Our business has concluded and the district is moving positively and intentionally toward an in-house operation.

President Wolfe stated he has full confidence that the Superintendent and his team will have the necessary functions in time for the start of school.

E. Reports

1. Superintendent's Report

Superintendent Perry reported as follows:

- We have had a very exciting week. On Monday, 7.15.19, the District Leadership Academy began. This week has been full of energy and excitement as we delve into expectations in regard to instructional leadership and school safety. Our priority is to be kid centered and community orientated.
- On Monday, this year's district initiative was rolled out that will highlight America's incredible accomplishment in space exploration as well as capturing the characteristic traits that propel their success. Our model this year is our *Galactic Journey to Excellence*.
- Our mission is to capitalize on our nation's accomplishments while strategically incorporating 8 major lessons (missions) across the curriculum throughout the year.
- These missions will emphasize the importance of resilience, perseverance, integrity, responsibility, curiosity, passion, collaboration and optimism and how students can incorporate these characteristics into their daily lives.
- In the spirit of America, we will use a rubric that is designed to promote competitive spirit between classes, schools and individuals.
- In celebration of the 50th anniversary of the moon landing, we will use the Apollo 11 mission as the platform to launch this immense project.
- Superintendent Perry displayed the poster of the Galactic Journey to Excellence.

2. Departmental Reports

a. Colleen Tagle, Deputy of Support & Human Resources - Personnel, Transportation and Student Nutrition Department Updates

Deputy of Support and Human Resources, Colleen Tagle gave the Board an update on Transportation, Student Nutrition and Personnel. Mrs. Tagle stated the 2.6 million dollars is separate from our operational account. It is not money that is coming from the classroom or any other project. It is NMPED that is supporting us and bringing emergency funding for this purpose. Bus drivers have been hired and are being paid significantly more than they were before. A CDL training class is being hosted next week at the district's expense. Mrs. Tagle also noted that all busses will be installed with cameras. Mrs. Tagle gave an update on Student Nutrition. A'viands is on board and doing a great job and everything will be ready to go by the start of school. The point of service systems at all sites are all being upgraded. Mrs. Tagle

gave a brief update on Personnel. She reported that some schools are fully staffed and some are still looking to hire staff but overall we will be in great shape this coming year.

b. Justin Burks, Chief of Capital Outlay & Facilities - Facilities Update

Chief of Capital Outlay & Facilities Justin Burks gave the Board an update on the on-going construction and maintenance projects in the district. Substantial completion of Sunset Hills Elementary is currently projected at 15, Oct 2019???

c. Cara Malone, Deputy Superintendent - Special Education Audit Results

Deputy Superintendent Cara Malone gave the Board a report on the teacher and learning team. They are gearing up for the beginning of the school year as they strive to meet their mission of one year of learning for one year of teaching for every student every year. Instructional framework is in place to outline the key components of high quality instruction. Mrs. Malone stated they are looking at innovative ways to support teaching staff and will make it a priority not to pull teachers out of classrooms for professional development this year. Registration for Pre-K was held on July 10th and to date 62 students have been registered for Pre-K. Mrs. Malone also gave a report on the Special Education audit highlighting the things that were recommended and what they are doing in response. We want to establish a culture of customer service and positivity and make sure all of the staff are treating people how they should be treated and listening to all of our stakeholders.

d. Rebekah Runyan, K-12 Accounting - Finance Reports and Business & Finance Department Update

Rebekah Runyan gave an overview of the financial reports and of the Business & Finance Department. The interim audit is complete. The final audit should only take one week this year and will occur the week of August 19th. Training on the new iVisions Program will take place the week of August 5th.

3. Holloman Ex-Officio Member's Report - Col Rashone Tate

Col Rashone Tate was absent this meeting.

4. Student Ex-Officio Member's Report - No Report (term begins in August)

F. Board Discussion - none

G. Consent Agenda - ACTION

1. Bids – none

2. Contracts

a. Contract 014-1718-C4 and related purchase requisition with Yucca Therapy for Speech and Language Pathology

b. IStation Purchase Requisition 2000505 for Reading Interventions at Middle Schools - \$21,203.67

- c. **Marlin Leasing Corporation Purchase Requisition 2000145 for annual lease of copiers, district-wide - \$127,091.64**
 - d. **Document Solutions Purchase Requisition 2000144 for annual maintenance of copiers, district-wide - \$90,255**
 - e. **Wright Express Purchase Requisition 2000158 for fuel for school owned vehicles – \$70,000**
 - f. **Southwest Disposal Purchase Requisition 2000143 - \$110,000**
 - g. **Contract with City of Alamogordo for School Resource Officers for SY 2019-2020**
 - h. **Contract 008-1920-C and related purchase requisition(s) between Dell Marketing and Alamogordo Public Schools**
 - i. **TDS Broadband Purchase Requisition 2000465 for Circuit to Holloman Schools - \$22,800**
 - j. **Tyson Foods Purchase Requisition 2000553 to purchase various poultry, beef and pork products, via USDA Commodities Processing - \$47,000**
 - k. **M.C.I. Foods, Inc. Purchase Requisition 2000554 to purchase burritos and tamales, via USDA Commodities Processing - \$35,000**
 - l. **Purchase Requisition to purchase new Point of Services Systems for all school sites (LANGUAGE AMENDED)**
3. **Budget Adjustment Requests**
- 1) **046-000-1920-0002-M – Maintenance – 25153 Medicaid**
 - 2) **046-000-1920-0005-M – Maintenance – 11000 Operational**
 - 3) **046-000-1920-0007-IB - Initial Budget - 24120 IDEA-B Risk Pool**
 - 4) **046-000-1920-0008-M - Maintenance - 21000 Food Services**
4. **Fundraisers**
As submitted.
5. **Charitable Donations – none**
6. **Action to Ratify the Approval of the Budget Adjustment Request and Acceptance of the Grant from NMPED for the acquisition of replacement of school busses for the 2019-2020 school year**

President Wolfe provided an explanation for #6. This is to ratify the action that was taken during the July 10th Emergency Meeting. The Board approved both the Budget Adjustment Request and the Grant Acceptance Agreement for the funds from the NM Public Education Department. This ratification is to properly document the Board approval of the Grant Acceptance Agreement also.

Member Borunda made a motion to approve the Consent Agenda. Vice-President Cadwallader seconded and the motion passed unanimously.

H. Information to the Board

1. **Purchase Order Listing for June 2019**
2. **Accounts Payable Check Listing for June 2019**

President Wolfe stated that the Board has reviewed these reports for the month of June 2019.

I. Other Items of Business

1. Consider Appointment of Board Members to District Audit Committee – ACTION

President Wolfe recommended the reappointment of Member Weaver and Vice-President Cadwallader.

Member Borunda made a motion to appoint Vice-President Cadwallader and Member Weaver to serve on the District Audit Committee for the 2019-2020 school year. President Wolfe seconded and the motion passed unanimously.

2. Consider Approval of APS Special Education Policies and Procedures – ACTION

Vice-President Cadwallader made a motion to approve the updates to the APS Special Education Policies and Procedures. Member Borunda seconded and the motion passed unanimously.

J. APS Board Policy Manual

1. Second Reading and Adoption of Naming Facilities Policy F-1400 – ACTION

Vice-President Cadwallader made a motion to approve the adoption of the Naming Facilities Policy, Policy F-1400. Member Borunda seconded and the motion passed unanimously.

K. Public Participation - second session for non-agenda items

There was no public participation during the second session.

L. Board Members' Advance Planning/Upcoming Events

July 19, 2019 - Board Dinner

July 20, 2019 - Board Planning Session

July 25-26, 2019 - NMCEL 2019 Annual Summer Conference - Albuquerque, NM

July 25, 26 & 29, 2019 - APS Registration Kick-off

August 5, 2019 - Moonshot Monday, Staff Assembly, 8:00 a.m. AHS Tiger Pit

August 12, 2019 - First Day of School

August 21, 2019 - Regular Board Meeting

Event added:

Board Election Declaration of Candidacy – August 27, 2019, 9:00 a.m. to 5:00 p.m. – Otero County Clerk's Office

M. Adjournment

This meeting adjourned at 7:17 p.m.